

**LEARN EXECUTIVE COMMITTEE  
MEETING SUMMARY  
February 28, 2020**

Present: Rita Volkmann, Secretary; Tim Hagen, Vice Chair; Chris Jones, Fiscal Officer (remote); Kate Ericson, LEARN Executive Director; Cynthia Ritchie, New London Superintendent; Maryann O'Donnell, Clinton Superintendent

Members not present: Craig Esposito, Chair

Guests: Michael Belden, LEARN Chief Financial Officer

**Called to order: 8:32 a.m.**

1.0 Ocean Avenue LEARNing Academy (OALA) project financing-

LEARN's Chief Financial Officer, Michael Belden, presented a proposed financing structure for the anticipated 10.2 million dollar building project which includes renovations to the upper level of the facility and the surrounding grounds (as presented at the February board meeting). Should LEARN be awarded the school construction grant, 80% would be reimbursed through the state and the remaining 20% would be financed by LEARN with a proposed 10-year loan. Additional data was presented to support the investment.

2.0 Review of the March agenda-

3.0 Principal search updates –

LEARN will be accepting applications through Thursday, March 12, 2020, for the principal position at the Marine Science Magnet High School. Associate Executive Director, Dr. Ryan Donlon, has been facilitating SWOT\* analysis exercises with students and staff. Parents will be invited to participate in the feedback session. The feedback will assist develop a clear leadership profile, which will be used during the interview process. LEARN's goal is to have a new principal appointed July 1, 2020.

- SWOT: a study undertaken by an organization to identify its internal strengths and weaknesses, as well as its external opportunities and threats.

The Regional Multicultural Magnet School and Riverside Magnet School both have interim principals. RMMS staff and families have given feedback to LEARN that has led LEARN to opt to run an internal search process for a permanent principal. Staff and families need to be surveyed at Riverside to drive how the process will be constructed for finalizing the principal for Riverside.

4.0 Admin union update –

LEARN administrators have begun the formal process of forming a union.

5.0 Proposed 2020-2021 SSS Building Committee meeting schedule –

The Executive Committee agreed to the proposed 2020-2021 schedule for the Ocean Avenue LEARNing Academy Building Committee meetings which follow the regular monthly business meetings of the LEARN Board.

6.0 Disability Summit –

LEARN will be hosting the 4<sup>th</sup> Annual Disability Summit at the Mohegan Sun Sky Convention Center, March 28, 2020. This event is geared to support families and caregivers of children with disabilities. It is open to the public. State agencies as well as private entities will be on site to share their resources and supports..

**Motion to adjourn meeting at 9:54 a.m. by Hagen, second by Volkmann  
Motion Passed unanimously**